

Accountability & Transparency (AcT) Project / Project ID: 000 53 687
Annual Work Plan 2008

UNDAF Outcome	Area of Cooperation: Governance, Rule of Law and Human Rights Outcome 2: By 2008 an effective, more accountable and more representative public administration is established at the national & sub-national levels with improved delivery of services in an equitable, efficient and effective manner. Outcome 5: By 2008, Government is enabled to comply with its obligations agreed to under international conventions and to ratify other non-ratified conventions.
CPAP Outcome	Outcome 2: The democratic state and government institutions strengthened at all levels to govern and ensure the delivery of quality public services including security with special attention to marginalized groups.
CPAP Output(s)	Output 2.1: Public sector capacity strengthened through the development of civil service at the central and sub-national levels, the establishment of accountability mechanisms and the enhancement of information management for better service delivery

A. Development activities

Output 1.1: National legislation revised in view of UNCAC and priority legal reforms identified

Annual Target / Deliverables

1. Stakeholder workshop organized on outcome of assessment
2. Prioritization of legal adjustments defined and work plan for legal drafting/adjustments approved

Indicator(s)

Government of Afghanistan provided with options to support the achievement of the short term Compact benchmark of revising legislation in view of UNCAC ratification.
 Baseline:
 None
 Benchmark:
 Gap analysis report including prioritization of legal adjustments submitted to Government of Afghanistan.

Planned Activities	Responsible Party	Planned Budget				Funding		
		Inputs description	Acc. Code	Budget description	Total Amount	Donor	Funded	Unfunded
1.1.3 National workshop to present the findings of the assessment and undertake prioritization exercise to define phased approach to adjusting national legislation		Workshop and international facilitator (including printing and translation costs)	71400	Contractual Services - Individ	7,000	Norway	7,000	-
			72100	Contractual Services - Companies	6,250	Norway	6,250	-
			74200	Audio Visual & Print Cost	3,000	Norway	3,000	-
		GMS 7%	75100	Facilities and administration	1,223	Norway	1,223	-
Output 1.1 Sub-Total					17,473		17,473	-

Output 1.2: Options for institutional arrangements to steer and coordinate a national anti-corruption strategy submitted to public debate.								
Annual Target / Deliverables 1. Workshop on institutional arrangements to combat corruption held with the involvement of large group of stakeholders				Indicator(s) Government of Afghanistan provided with options in support of national ownership over the development of a national anti-corruption strategy. Baseline: None Benchmark: Institutional arrangements study submitted to Government of Afghanistan for consultations.				
Planned Activities	Responsible Party	Planned Budget				Funding		
		Inputs description	Acc. Code	Budget description	Total Amount	Donor	Funded	Unfunded
1.2.3 Organize workshop to discuss findings and options		Workshop and international facilitator (including translation and printing)	71200	International consultants	1,200	Norway	1,200	-
			71400	Contractual Services - Individ	1,000	Norway	1,000	-
			72100	Contractual Services - Companies	5,000	Norway	5,000	-
			74200	Audio Visual & Print Cost	1,000	Norway	1,000	-
			74500	Miscellaneous Expenses	1,000	Norway	1,000	-
		GMS 7 %	75100	Facilities and administration	692	Norway	692	-
Output 1.2 Sub-Total					9,892		9,892	-

Output 1.3: National Integrity System Monitoring - Indicators developed and base-line study conducted to allow monitoring of progress of transparency and accountability in core governance areas								
Annual Target / Deliverables			Indicator(s)					
1. Initial set of indicators developed 2. Baseline study carried out 3. Corruption perception survey carried out 4. Series of workshops to discuss outcome of the studies and survey conducted at central level and in 8 provinces (as part of the ANDS participatory process)			Monitoring system in place to measure progress in the fight against corruption. Baseline: None Benchmark: 1. Indicators developed and submitted for consultations with government. 2. Baseline and perception survey conducted. 3. Workshops conducted in 8 provinces to discuss outcome of studies and surveys conducted.					
Planned Activities	Responsible Party	Planned Budget				Funding		
		Inputs description	Acc. Code	Budget description	Total Amount	Donor	Funded	Unfunded
1.3.1 Development of indicators to establish baseline and monitor progress in Afghanistan National Integrity System (NIS) using existing indicators available from various sources (CONTACT, TI)		International consultant for 84 days and travel	71200	International consultants	42,000	Italy	42,000	-
			71600	Travel	16,000	Italy	16,000	-
			71400	Contractual Services - Individ	2,500	Italy	2,500	-
		GMS 7%	75100	Facilities and administration	4,554	Italy	4,554	-
1.3.2 Independent baseline study on current situation		Baseline study conducted by international/local organizations	72100	Contractual Services - Companies	30,000	Norway	30,000	-
			71400	Contractual Services - Individ	2,500	Norway	2,500	-
			74200	Audio Visual & Print Cost	1,500	Norway	1,500	-
		GMS 7%	75100	Facilities and administration	2,559	Norway	2,559	-
1.3.3 Independent corruption perceptions survey linked to NIS study		Perception survey conducted by international/local organizations	72100	Contractual Services - Companies	60,000	Norway	60,000	-
			71400	Contractual Services - Individ	2,500	Norway	2,500	-
			74200	Audio Visual & Print Cost	1,500	Norway	1,500	-
		GMS 7%	75100	Facilities and administration	4,817	Norway	4,817	-
1.3.4 Workshops at central level and in 8 regions to disseminate and discuss findings of the study and perception survey		International/local organization to disseminate material and workshops conducted In 8 regions	72100	Contractual Services - Companies	33,000	Italy	33,000	-
			72100	Contractual Services - Companies	17,000	Norway	17,000	-
			71400	Contractual Services - Individ	2,500	Italy	2,500	-
		GMS 7%	75100	Facilities and administration	2,672	Italy	2,672	-
			75100	Facilities and administration	1,280	Norway	1,280	-
1.3.5 High level seminar with political authorities to brainstorm on vulnerable areas to corruption and appropriate indicators to monitor performance		Seminars	71200	Contractual Services - Companies	14,000	Norway	14,000	-
		GMS 7%	75100	Facilities and administration	1,054	Norway	1,054	-
1.3.6 Capacity building workshops with CCTG,		Workshops conducted by project staff	74500	Miscellaneous	1,000	Norway	1,000	-

GIACC and other relevant stakeholders		GMS 7%	75100	Facilities and administration	75	Norway	75	-	
Output 1.3 Sub-Total					243,011		243,011	-	
Output 1.4: Strategic regional and international partnerships developed									
Annual Target / Deliverables			Indicator(s)						
1. Afghanistan is a member of the Asia Pacific Accountability and Integrity Initiative			Afghanistan joined the Asia Pacific Accountability and Integrity Initiative. Baseline: Limited capacity of government staff. Benchmark: Afghanistan government counterparts participated in 2 steering committee meetings.						
Planned Activities		Responsible Party	Planned Budget				Funding		
			Inputs description	Acc. Code	Budget description	Total Amount	Donor	Funded	Unfunded
1.4.1 Participation in regular Asia Pacific Accountability and Integrity Initiative meetings			Travel	71600	Travel	30,000	Norway	30,000	-
			GMS 7%	75100	Facilities and administration	2,258	Norway	2,258	-
Output 1.4 Sub-Total					32,258		32,258	-	

Output 2.1: Ethics and integrity initiatives in two pilot ministries								
Annual Target / Deliverables				Indicator(s)				
1. Institutional risk assessment carried out in one pilot ministry 2. Internal perception survey conducted 3. Ministerial integrity action plan developed 4. Internal Audit Manual developed 5. Training material developed 6. Training conducted 7. Complaints mechanism established 8. Information on fees, services, procedures publicly available				Mechanisms in place in two ministries to address integrity and accountability issues. Baseline: None Benchmark: 1. Institutional risk assessments carried out in 2 pilot ministries. 2. Ethics units established in 2 pilot ministries. 3. Training and awareness campaign carried out.				
Planned Activities	Responsible Party	Planned Budget				Funding		
		Inputs description	Acc. Code	Budget description	Total Amount	Donor	Funded	Unfunded
2.1.1 Institutional risk assessment in one pilot ministry in order to develop anti-corruption action plans based on a systematic understanding of vulnerable areas and corruption opportunities		Budget committed in 2007						-
		GMS 7%	75100	Facilities and administration				-
2.1.2 Ethics Commission/unit/commissioner established in the ministry and policies in place to enhance ethical conduct in ministerial operation (including implementation of the code of ethics and conflict of interest policies)		International Advisor for 6 months supported by 4 national consultants for 6 months (2/pilot ministry)	71100	ALD Employee	102,000	Norway	102,000	-
			71300	Local Consultants	60,000	Norway	60,000	-
			71400	Contractual Services - Individ	5,400	Norway	5,400	-
			71600	Travel	24,000	Norway	24,000	-
			74500	Miscellaneous	40,000	Norway	40,000	-
	GMS 7%	75100	Facilities and administration	17,417	Norway	17,417	-	
2.1.3 Perception survey within the sector covered by the ministry on integrity deficiencies		Budget committed in 2007						-
		GMS 7%	75100	Facilities and administration				-
2.1.4 Public information campaign to ensure the provision of exact, timely, transparent and accessible information on fees and procedures for obtaining services provided by the ministry		International/local organization contracted	72100	Contractual Services - Companies	60,000	Norway	60,000	-
		GMS 7%	75100	Facilities and administration	4,516	Norway	4,516	-
2.1.5 Support to Internal Audit (Establishment of Fraud Investigation Unit)		Budget committed in 2007						-
		GMS 7%	75100	Facilities and administration				-
2.1.6 Develop training manuals on ethics and anti-corruption and deliver training to civil servants in the selected ministries		International consultant for 42 days and contracting of international/local organization to conduct training of trainers	71200	International Consultants	21,000	Italy	21,000	-
			71300	Local consultants	4,200	Italy	4,200	-
			71600	Travel	10,000	Italy	10,000	-
			72100	Contractual Services - Companies	10,000	Italy	10,000	-
			GMS 7%	75100	Facilities and administration	3,402	Italy	3,402
2.1.7 An effective complaints system in place			71200	International Consultants	13,000	Italy	13,000	-
			71400	Contractual Services - Individ	10,000	Italy	10,000	-
			71400	Contractual Services - Individ	4,500	Norway	4,500	-
			GMS 7%	75100	Facilities and administration	1,731	Italy	1,731

			75100	Facilities and administration	339	Norway	339	-
Output 2.1 Sub-Total					391,505		391,505	-
Output 2.2: Survey on transparency and accountability in aid management								
Annual Target / Deliverables				Indicator(s)				
1. Transparency and accountability in aid survey conducted 2. Workshop organized to discuss findings 3. Guidelines for transparency and integrity in aid management issued				Baseline on transparency and accountability in aid management in place and feeding into an action plan for improved aid management. Baseline: None Benchmark: Study on transparency and accountability in aid management completed and submitted for discussion.				
Planned Activities	Responsible Party	Planned Budget				Funding		
		Inputs description	Acc. Code	Budget description	Total Amount	Donor	Funded	Unfunded
2.2.1 Carry out a survey on donor perceptions of corruption in aid, existing transparency and accountability mechanisms in development community (including the identification of gaps between desired and actual situation)		International consultant for 45 days with support of national research institution	71200	International consultants	24,750	Norway	24,750	-
			71400	Contractual Services - Individ	5,000	Norway	5,000	-
			71600	Travel	13,500	Norway	13,500	-
			72100	Contractual Services - Companies	15,000	Norway	15,000	-
		GMS 7%	75100	Facilities and administration	4,384	Norway	4,384	-
2.2.2 Workshop to discuss findings of the survey		Workshop	72100	Contractual Services - Companies	10,000	Norway	10,000	-
			GMS 7%	75100	Facilities and administration	753	Norway	753
2.2.3 Develop voluntary guidelines on ethical conduct and transparency in aid management (for international community)		Activity funded under Activity 2.2.1						-
								-
			GMS 7%	75100	Facilities and administration			
Output 2.2 Sub-Total					73,387		73,387	-

Output 2.3: UNDP internal "Integrity Initiatives"								
Annual Target / Deliverables				Indicator(s)				
1. Internal review of project management conducted and recommendations implemented 2. Staff trained regularly on code of conduct 3. Awareness raising course implemented 4. Internal complaints procedures established				Internal work processes improved and awareness on UNDP corporate guidelines increased. Baseline: None Benchmark: 1. Review of project management conducted and submitted for further discussion. 2. Training and awareness raising conducted. 3. Internal complaints procedures established.				
Planned Activities	Responsible Party	Planned Budget				Funding		
		Inputs description	Acc. Code	Budget description	Total Amount	Donor	Funded	Unfunded
2.3.1 Review of project / program profiling and business operations		International consultant for 30 days	71200	International Consultants	18,000	Norway	18,000	-
			71600	Travel	7,500	Norway	7,500	-
		GMS 7%	75100	Facilities and administration	1,919	Norway	1,919	-
2.3.2 Development of internal anti-corruption awareness raising course		ACT project staff will develop awareness raising course						-
		GMS 7%	75100	Facilities and administration				-
2.3.3 Training of staff on code of conduct		Workshop	72100	Contractual Services - Companies	5,000	Norway	5,000	-
		GMS 7%	75100	Facilities and administration	376	Norway	376	-
2.3.4 Establishment of internal complaints mechanism		International consultant for 15 days	71200	International Consultants	9,000	Norway	9,000	-
			71600	Travel	4,500	Norway	4,500	-
		GMS 7%	75100	Facilities and administration	1,016	Norway	1,016	-
2.3.5 Improve work practices		Support provided by UNDP Management Consulting Team	71200	International Consultants	20,000	Norway	20,000	-
		GMS 7%	75100	Facilities and administration	1,505	Norway	1,505	-
Output 2.3 Sub-Total					68,817		68,817	-

Output 3.1: Establishment of a "Grants Facility" to build the watchdog capacity of civil society actors and the media								
Annual Target / Deliverables				Indicator(s)				
1. Grants mechanism operational 2. Applications for grants facility have increased				Grants Facility established and 5 civil society organizations awarded grants. Baseline: Lack of capacity of Afghan civil society actors Benchmark: 1. Workshop to inform civil society organizations on Grants Facility conducted. 2. Grants Facility fully operational and receiving applications.				
Planned Activities	Responsible Party	Planned Budget				Funding		
		Inputs description	Acc. Code	Budget description	Total Amount	Donor	Funded	Unfunded
3.1.3 Organize training workshop on how grants facility operates		Workshop with visiting experts to support civil society organizations in developing proposals	71600	Travel	15,000	Norway	15,000	-
			72100	Contractual Services - Companies	5,000	Norway	5,000	-
		GMS 7%	75100	Facilities and administration	1,505	Norway	1,505	-
3.1.4 Ensure broad awareness and availability of grants facility		Grants to civil society organizations (\$30,000-50,000/organization)	72600	Grants	200,000	Norway	200,000	-
		GMS 7%	75100	Facilities and administration	15,054	Norway	15,054	-
Output 3.1 Sub-Total					236,559		236,559	-

Output 3.3: Training modules and anti-corruption guides developed and initial training launched								
Annual Target / Deliverables 1. Training manuals completed 2. Training of trainers conducted				Indicator(s) Training on anti-corruption integrated into national training programmes. Baseline: Lack of awareness on the part of Afghan civil servants on corruption issues Benchmark: 1. Training manuals on anti-corruption completed. 2. Training of trainers conducted.				
Planned Activities	Responsible Party	Planned Budget				Funding		
		Inputs description	Acc. Code	Budget description	Total Amount	Donor	Funded	Unfunded
3.3.1 Training on prevention of corruption prepared and integrated into national training programmes for civil servants, judiciary and MPs		Local consultant for 100 days including local travel and printing of training materials	71300	Local consultants	10,000	Italy	10,000	-
			71600	Travel	5,000	Italy	5,000	-
			74200	Audio Visual & Print Cost	1,500	Italy	1,500	-
		GMS 7%	75100	Facilities and administration	1,242	Italy	1,242	-
3.3.2 Training of trainers conducted		Training of trainers of workshop	72100	Contractual Services - Companies	10,000	Italy	10,000	-
		GMS 7%	75100	Facilities and administration	753	Italy	753	-
Output 3.3 Sub-Total					28,495		28,495	-
A. Development activities Total					1,101,398		1,101,397	-

B. Other project costs								
Management Costs	Responsible Party	Planned Budget				Funding		
		Inputs description	Acc. Code	Budget description	Total Amount	Donor	Funded	Unfunded
Staff		Project Staff	71100	ALD Employee (PM)	102,000	Italy	102,000	-
			71100	Country Office Support	125,000	Norway	125,000	-
			71200	International Consultants (Project Implementation Support)	50,000	UNDP	50,000	-
			71400	Contractual Services - Individ (NDPM)	16,800	Norway	16,800	-
			71400	Contractual Services - Individ (PO)	12,000	Norway	12,000	-
			71400	Contractual Services - Individ (F/A Ass.)	5,400	Norway	5,400	-
			71400	Contractual Services - Individ	1,800	Norway	1,800	-
			71400	Contractual Services - Individ	3,000	Norway	3,000	-
			71400	Contractual Services - Individ	3,000	Norway	3,000	-
			GMS 7%	75100	Facilities and administration	7,677	Italy	7,677
		75100	Facilities and administration	12,570	Norway	12,570	-	
Equipments and Running Costs		Running cost of office and possible extension of project space	71600	Travel	10,000	Italy	10,000	-
			72500	Supplies	1,000	Italy	1,000	-
			73100	Rental & Maintenance - Premises	8,000	Italy	8,000	-
			73400	Rental & Maintenance - Equipment	1,500	Italy	1,500	-
			GMS 7%	75100	Facilities and administration	1,543	Italy	1,543
Project Communication, Monitoring and Reporting		Meetings and printed materials	72100	Contractual Services - Companies	2,500	Norway	2,500	-
			74200	Audio Visual & Print Costs	2,500	Norway	2,500	-
			GMS 7%	75100	Facilities and administration	376	Norway	376
Management Costs Sub-Total					366,667		366,667	-
Evaluation		Two internationals evaluators for 15 days including travel	71200	International Consultants	15,000	Italy	15,000	-
			71600	Travel	8,500	Italy	8,500	-
			GMS 7%	75100	Facilities and administration	1,769	Italy	1,769
Evaluation Sub-Total					25,269		25,269	-
Audit		Audit	74100	Audit	50,000	Norway	50,000	-
		GMS 7%	75100	Facilities and administration	3,763	Norway	3,763	-
Audit Sub-Total					53,763		53,763	-

B. Other project costs Total				445,699		445,699	-
Security Cost/Contingency		74300	Contributions for security	69,615	Norway	69,615	-
		75100	Facilities and administration	5,240	Norway	5,240	-
Security Cost/Contingency Sub-Total				74,855		74,855	-
GRAND TOTAL (A+B)				1,621,952		1,621,952	-