



Evaluation criteria	<ul style="list-style-type: none"> <li>- Compliance with delivery time</li> <li>- Compliance with technical specification (Model)</li> <li>- Similar experience within the last 2 years (provide copy of Contract)</li> <li>- References list for completed similar Service (please provide at least 3 references).</li> </ul> <p><b>Failing to provide the above documents will ground disqualification, and your quotation will not be considered.</b></p>	
Mode of Transport	AIR ✓	SEA
	SURFACE	OTHERS ✓
General Terms and Conditions	Please see the scope of work attached as annex one.	

**Please state the following in your quote**

Quantity discount and early payment discount	Shipping weight (kg) and volume (m <sup>3</sup> )
Separate quote for estimated transportation & insurance charges	
List of recommended consumables and spares incl. Prices and details on local availability: N/A	
<input type="checkbox"/> For a one year period.                      For a period of .....	
Details on any warranty/guarantee conditions:	
<b>REQUIREMENTS</b>	
<u>Language:</u> <input checked="" type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Spanish <input type="checkbox"/> Others	

CONTACT ADDRESS: **UNDP, Shah Mahmood Ghazi Watt, Kabul, Afghanistan**  
 FAX NO: **00873763468835 - 004724136902**  
 E-MAIL ADDRESS: [bids.af@undp.org](mailto:bids.af@undp.org)

After receipt of bids, UNDP reserves the right to request any additional information or seek clarifications from the bidder to ascertain responsiveness of offers received.

## Annex 1

### Scope of Service:

Provision/leased of “soft skin Corolla and super custom” in Kabul only Year of production for Corolla MUST be 2005 or above and for Super custom 1998 or above.

Short listed vendors will be further evaluated base on vehicle condition and model.

The carrier shall provide the soft skin Corolla & Super custom fully operational, inclusive of delivery to Kabul Afghanistan.

The carrier should provide transportation services to include all labor, material and administrative support

Consisting of, but not limited to, the following:

**Schedule maintenance Cost:** The Carrier shall keep the vehicles in good repair condition and shall bear all costs associated in provision of fuel, security measures, lubrications and consumables items.

**Insurance/Liability:** The Carrier shall provide third party liability insurance covering the operation of the vehicles for purposes of provision of transportation services and shall process any claims in accordance with the insurance procedures.

**Drivers:** The Carrier shall supply qualified drivers with valid National Driving Licenses as well the no crime involvement certificate for each vehicle and driver.

**Registration:** During the term of this Contract, the Carrier shall ensure that all vehicles are legally registered in accordance with the law and regulations of the Islamic Republic of Afghanistan, and shall ensure that all mechanical and other certifications are valid. The contractor has to get B Class vehicle pass from Ministry of Interior

**Alternative:** The Carrier shall notify UNDP focal person immediately in the event that a vehicle is damaged or not operational, and upon which the Carrier is to then provide a suitable replacement vehicle, before the start of the next day’s operations for the completion of the Transportation Services.

The Carrier shall not perform any work or provide any equipment materials or supplies or perform any other Transportation Services which may result in excess of the amount stipulated, without the prior agreement

Pick up and drop off from collecting points (Currently are: Arzanqemat, Khairkhana, Wisalabad, Pule Sokhta & Shahraki Haji Nabi which may extend in future) and use during the official hours in Kabul city

**Working days:** shall be from Sunday to Thursday included and the vehicle should be ready for Saturday and Friday if requested by UNDP transport focal point so the payment should be done ONLY for the days which carrier worked for. Normal working hours for these cars shall be from 6am to 6pm.

Please note the following:

- Time of **arriving** of staff to the office in Kabul - 7:30am (0730hrs)
- Time of **departure** of the JHRA staff from the office in Kabul to designated drop off points- 4:00 pm (1600hrs) however the vehicles will be required before and after shuttle time within 6am to 6pm,

The vehicles will be stationed at HRSU office and will be given assignments during the day by JHRA Transport focal point. Carrier and UNDP/JHRA Transport focal point shall inspect leased cars at the time of evaluation & delivery also the preferences will be given to new and high model cars.

Acceptance of the equipment by UNDP/JHRA shall demonstrate and affirm that the equipment is free from defects and that each piece of equipment is suitable for its intended purpose.