

United Nations Development Programme		Addendum No. 1 to RFP No. UNDPAFG/2011/0112 – Management of Vehicle Maintenance Unit on behalf of UNDP Afghanistan on Long Term Basis
<i>UNDP- Afghanistan</i>	UN	All Correspondence, Each Case and Parcel must show the RFP number
Procurement Section	DP	

Addendum No. 01

The following adjustments shall be incorporated in **RFP No. UNDPAFG/2011/0112 – Management of Vehicle Maintenance Unit on behalf of UNDP Afghanistan on Long Term Basis.**

1: Adjustment to Annex I – Request for Proposal (RFP) Cover Letter:

a) **Clarification of Solicitation Documents:** Answer to the questions.

Question	Response
Q: Can UNDP provide the details of its generators?	A: Yes, attached
Q: Will UNDP provide accommodation for the technical staff?	A: UNDP shall not take any responsibility for accommodation of the staff. However if internal staff is required to travel to the regions, the contractor shall ask prior authorization for using UN cleared guesthouses. The payment however should be paid by the contractor and billed to the invoice for which the travel was made.
Q: Will UNDP allow site visit?	A: Yes, the site visit is scheduled on the 2 nd of June at 10a. at UNOCA compound Jalalabad road. The meeting point is the local parking lot outside the compound. UNDP will escort the visitors to the workshop.
Q: If a vehicle is malfunctioned while on mission, who will be responsible to ship the vehicle to a maintenance facility?	A: UNDP will use its shipping agent for the purpose.
Q: Who shall take the security responsibility of the technical staff	A: UNDP shall not repair any vehicles on the roads if the fixing takes more than 3 hours. The vehicle will therefore be

United Nations Development Programme

UNDP- Afghanistan

Procurement Section



Addendum No. 1 to RFP No. UNDPAFG/2011/0112 – Management of Vehicle Maintenance Unit on behalf of UNDP Afghanistan on Long Term Basis

All Correspondence, Each Case and Parcel must show the RFP number

Question	Response
traveling to a remote area in which a vehicle needs urgent repairs?	shipped to a safe location for the repair. UNDP will facilitate the security information before the team is deployed for any emergency repairs.
Q: Who will provide the spare parts?	A: UNDP shall contract a separate contractor for the separates. The spare parts will therefore be supplied through the spare part contractor.
Q: Is the contractor tax exempt?	A: No, the contractor shall be liable to pay any government income taxes.
Q: What is the vehicle inventory detail; size, type, age, quantity, etc	A: The vehicles are, Toyota Armored Land cruiser B6100, B6200, hard top 76 series. The vehicles are purchased in 2007, 2008, 2010 and 2011.
Q: Are there any track vehicles, if so what quantity, size and type?	A: No trucks
Q: What is the generator inventory detail; size, type, age, quantity, etc?	A: Countrywide 40 generators starting from 16KVA to 550KVA.
Q: Does the generator operation/repair work include any associated distribution panel or switch gear service work?	A: Yes
Q: Do we provide all spares and parts?	A: No, the contractor will only manage the workshop. Spare parts will be contracted separately.

United Nations Development Programme

UNDP- Afghanistan

Procurement Section



Addendum No. 1 to RFP No. UNDP/AFG/2011/0112 – Management of Vehicle Maintenance Unit on behalf of UNDP Afghanistan on Long Term Basis

All Correspondence, Each Case and Parcel must show the RFP number

Question	Response
Q: Are any service parts provided by the UNDP?	A: Yes, through other contractors
Q: Do we provide all tools and service equipment required to perform the work?	A: The UNDP workshop has all the tool except the computer check device. The office may authorize new equipment if necessary after the contract is in place.
Q: Work shop location was identified as UNOCA Compound on Jalalabad Road; will a site visit to the workshop be allowed? Yes.	A: Yes.
Q: Does the UNOCA Compound workshop contain any vehicle lifts? If so please provide number, type and capacity information.	A: Yes, it sufficient for the current fleet.
Does the UNOCA Compound workshop contain any service pits for undercarriage work?	A: Yes
Q: Are we responsible for clean-up/removal and disposal of chemical waste products to include; oil, fuel, filters, coolants, greases, oily rags, etc?	A: Yes
Q: Unscheduled Vehicle and Generator Maintenance and Repair outlined on page 16 of 39, describes accident repair work including bumper and glass repair work; will other general body repair work	A: Yes, but could be outsourced.



Question	Response
<p>including painting be required to bring vehicle back to original appearance?</p> <p>Q: Will repair work be required to vehicle armor plating?</p> <p>Q: Who provides security for employees engaged in this work at the primary work shop?</p> <p>Q: Are we expected to provide computer hardware and software for the maintenance and management of the vehicle and generator cost recovery data base for tracking repairs and scheduling maintenance; or is the hardware and software already provided by UNDP?</p> <p>Q: Who is currently providing this service work to UNDP?</p>	<p>A: No</p> <p>A: Inside the compound is protected. For outside we will at the pre-bid meeting.</p> <p>A: Already provided</p> <p>A: UNDP</p>

UNDP Country Office and UNOCA Office Generators Inventory List

No	Generator type	Generators belong to	Quantity	Generator location	Remarks
1	550Kva generator FG Wilson	UNDP	1 Pcs	UNDP Country office	it is standby in UNDP Country office
2	500kva generator FG Wilson	UNDP	1 Pcs	UNDP UNOCA Compound	it is standby for summer time
3	440Kva generator FG Wilson	UNDP	1 Pcs	UNDP Country office	it is standby in UNDP Country

United Nations Development Programme

UNDP- Afghanistan

Procurement Section



Addendum No. 1 to RFP No. UNDP/AFG/2011/0112 – Management of Vehicle Maintenance Unit on behalf of UNDP Afghanistan on Long Term Basis

All Correspondence, Each Case and Parcel must show the RFP number

					office
4	275Kva generator FG Wilson	UNDP	2 Pcs	UNDP UNOCA Compound	the Engines are damaged and all ready two time overhuled
5	220Kva generator FG Wilson	ASGP	1 Pcs	UNDP UNOCA Compound	it is running durin the day
6	200Kva generator FG Wilson	UNDP	1 Pcs	UNDP Country office	it is standby in UNDP Country office
7	165Kva generator FG Wilson	UNDP	1 Pcs	UNDP Country office	it is standby in UNDP Country office
8	110Kva generator FG Wilson	UNDP	1 Pcs	UNDP UNOCA Compound	the Engine is damaged and all ready two time overhuled
9	110Kva generator FG Wilson	UNDP	1 Pcs	UNDP UNOCA Compound	it is running durin the night
10	110Kva generator FG Wilson	UNDP	1 Pcs	UNDP UNOCA Compound	it is standby for Repairing
11	65Kva generator FG Wilson	UNDP	1 Pcs	UNDP UNOCA Compound	it is standby for Repairing
12	60Kva generator FG Wilson	UNDP	1 Pcs	UNDP UNOCA Compound	the Engine need to be overhuled
13	40Kva generator FG Wilson	UNDP	1 Pcs	UNDP UNOCA Compound	the Engine need to be overhuled
14	40Kva generator IVECO	UNDP	1 Pcs	UNDP UNOCA Compound	the Engine is damaged and the spare parts and fuel injection pump we can't find in the market
15	30Kva generator FG Wilson	UNDP	1 Pcs	UNDP UNOCA Compound	the Engine need to be overhuled
16	30Kva generator IVECO	UNDP	1 Pcs	UNDP UNOCA Compound	the Engine is damaged and the spare parts and fuel injection pump we cant find in the market
17	17.5Kva generator Lister Piter	UNDP	1 Pcs	UNDP UNOCA Compound	it is running in the work shop for air copperossor



18	17.5Kva generator Lister Piter	UNDP	3 Pcs	UNDP UNOCA Compound	this three generator is on working condition but we don't need it
19	7.2Kva generator Diesel	UNDP	1 Pcs	UNDP UNOCA Compound	it is on working condition but we don't need it

REGIONAL OFFICES GENERATORS Inventory List

No	Regions Offices	Generators in used	Quantity	Generator location	Remarks
1	Mazar sharif	110 KVA Generator	1 Pcs	Mazar RO	it is on working condition
2		65 KVA Generator	1 Pcs	Mazar RO	it is on working condition
3	Kandahar	110 KVA Generator	1 Pcs	Kandahar RO	it is on working condition
4		65 KVA Generator	1 Pcs	Kandahar RO	it is on working condition
5	Kunduz	110 KVA Generator	1 Pcs	Kunduz RO	it is on working condition
6		65 KVA Generator	1 Pcs	Kunduz RO	it is on working condition
7	Bamiyan	110 KVA Generator	1 Pcs	Bamiyan RO	it is on working condition
8		65 KVA Generator	1 Pcs	Bamiyan RO	it is on working condition
9	Jalalabad	110 KVA Generator	1 Pcs	Jalalabad RO	it is on working condition
10		65 KVA Generator	1 Pcs	Jalalabad RO	it is on working condition
11	Herat	110 KVA Generator	1 Pcs	Herat RO	it is on working condition
12		65 KVA Generator	1 Pcs	Herat RO	it is on working condition

Please complete and return the acknowledgment below to the following email address and also indicate your interest to bid: procurement.af@undp.org

Acknowledgement:

**United Nations Development
Programme**

UNDP- Afghanistan

Procurement Section



**Addendum No. 1 to RFP No.
UNDPAFG/2011/0112 – Management of
Vehicle Maintenance Unit on behalf of UNDP
Afghanistan on Long Term Basis**

All Correspondence, Each Case and
Parcel must show the RFP number

**RFP No. UNDPAFG/2011/0112 – Management of Vehicle Maintenance Unit on behalf of
UNDP Afghanistan on Long Term Basis**

Addendum No. 01 has been received and incorporated in the Tender Documents.

Name of Bidder
(in block letters):

Date:

Signed for the Bidder by:

(Authorized Officer)