

REQUEST FOR QUOTATION (RFQ)

| | |
|---------------------------|-------------------------|
| NAME & ADDRESS OF FIRM: _ | DATE: 06/12/2011 |
| | REFERENCE: |

Dear Sir:

You are kindly requested to submit your quotation for the following items before close of **business on** 14/12/11.

Note:

- Below listed delivery shall be done in Kabul city.
- Mode of payment: Bank transfer to company account in 10 days after receiving of goods and invoice.
- Warranty for equipments required.
- Company license and references can be included to the sealed envelope along with quotation.

| Item | Generic Description [incl. Technical specifications, quality & safety standards, special features required] | Quantity |
|------|---|----------|
| 1 | Laptop dell inspiron 5010 (Processor: Intel Core i5 – 250M 2.0 GHz) | 3 |
| 2 | Printer HP Laser Black & white 2055 | 2 |
| 3 | Printer HP color , laserjet 1025 | 2 |
| 4 | Scanner HP scanjet, Model 5590 with ADF | 2 |
| 5 | Cannon Copy machine IR 1020 | 1 |
| 6 | WD MY passport Essential, ultra portable Hard driver 1 TB Smart back up & storage | 3 |
| 7 | Flash Disk 16 GB SSK, Original metal Material appearance fine craft work shop noble shockproof and damaproof | 3 |
| 8 | LCD-TV, By port: HDMI. USB with the cable of monitor (40 inch) | 1 |
| 9 | Air condition, Model: ORVICA , ORA0911 HC, +9000Btu/h | 1 |
| 10 | Sony make believe cyber shot DSC W570 Digital (Still Camera intelligent auto smile shutter face detection 16 mega pixel 4x optical zoom 26 mm wide angle lens 2.7 ‘‘LCD screen memory 16GB) | 1 |
| 11 | Camera, H300 Sanesuiy-450 Mamer 32 GB | 1 |
| 12 | Mobile (6303) Semcard Afghan tale cam | 3 |
| 13 | Internet flash, (Roshan modem) | 3 |
| 14 | Capture card (Original) | 1 |
| 15 | Speaker (Original) | 1 |

| | | |
|----|---|---|
| 16 | Computer control power switch (Original) | 5 |
| 17 | Headphones (Original) | 2 |
| 18 | Copier sharp 2310U (Original) | 1 |
| 19 | Antivirus inter security 2012 3 user (Original) | 3 |

| CONDITIONS | |
|--|--|
| Delivery Term (INCOTERMS 2000) & Place | <input type="checkbox"/> FCA <input type="checkbox"/> CPT <input type="checkbox"/> CIP |
| | PLACE _____ |
| Payment Terms | |
| Validity of Quotation | <input type="checkbox"/> 30 DAYS <input checked="" type="checkbox"/> 60 DAYS |
| Preliminary Examination - Completeness of quotation. | <input type="checkbox"/> Partial bids permitted. <input type="checkbox"/> Partial bids not permitted |
| Mode of Transport | AIR |
| | SURFACE |
| | SEA |
| | OTHERS |
| General Terms and Conditions | Copy enclosed (see Appendix A) |

| REQUIREMENTS |
|--|
| <u>Language:</u> All documentation, including installation and operating manuals shall be in: |
| <input checked="" type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Spanish <input type="checkbox"/> Others |

| | | |
|---|----------------------------|---------------|
| NAME, FUNCTIONAL TITLE: _____ | Signature: <u>06/12/11</u> | DATE: _____ |
| CONTACT ADDRESS: <u>UN Women OFFICE, Jalalabad Road, UNAMA Compound, Kabul, Afghanistan</u> | | |
| E-MAIL ADDRESS: registry.unwomen.af @unwomen.org | | FAX NO: _____ |