

UN WOMEN GENDER & JUSTICE PROGRAMME

CALL FOR PROPOSALS FOR WEB DATABASE AND CODING SYSTEM

IMPORTANT: Proposal that do NOT follow the requirements stated herein will NOT be accepted.

1. SECTORS	WEB DATABASE AND CODING SYSTEM WITH TRAINING OF 14 FOCAL POINTS ON WEB DATABASE.
2. Location of implementation	<p>Seven regions of Afghanistan including:</p> <p><u>Central region:</u> <i>Kabul, Panjsheer, Maidan Wardak, Parwan, Kapisa and Logar</i></p> <p><u>Central highland:</u> <i>Bamyan, Dykundi</i></p> <p><u>North eastern:</u> <i>Baghlan, Kunduz, Takhar, and Badakhshan</i></p> <p><u>Northern region:</u> <i>Balkh, Saripul, Juzjan, Faryab and Samangan</i></p> <p><u>Eastern region:</u> <i>Nangarhar, Kunar, Laghman</i></p> <p><u>South eastern:</u> <i>Paktia , Paktika , Khost ,Ghazni</i></p> <p><u>Western region:</u> <i>Herat, Badghis, Farah, and Ghor</i></p>
3. Planned number of users	fourteen users
4. Budgetary expectations	To be determined by implementing company
5. Planned start date	Mid of September 2011
6. Duration of project	One year with possibility of extension
7. Project explanation	<p>To design an online database throughout Afghanistan including internet setup (backup system and other related equipment including design, maintenance +trainings)</p> <p>Provinces where the system must be set:</p> <p>The web database system must be set in Kabul, Bamyan, Baghlan, Balkh, Nangarhar, Paktia and Herat</p> <p>Server:</p> <p>One server needs to be installed in Kabul. The server location in Kabul must be operating as a regional site. Type of server: , SQL server</p> <p>Information about availability of internet and/or electricity :</p>

	<p>Herat has electricity and internet. Kabul has electricity. Balkh has internet and electricity. However, Balkh needs installation and configuration of the internet.</p> <p><i>NOTE: UN Women plan to set the system in Kandahar covering Zabul, Helmand, Orizgan and Nimroz, in the future as well. So the selected company must be ready to set the system in the Kandhar upon UN Women request.</i></p>
8. Language of proposals	Proposals will be accepted in English
9. Orientation session	Dates to be announced: NOTE: The selected company will be briefed on required program, standard form, designing and UN Women finance as well as administrative regulation procedures.
10. Deadline for submission	21 August 2011 (Proposal submitted after this date WILL NOT be considered)
11. Notification	Only selected company will be informed

Information on Application and Selection Procedures

Eligibility

IT and software development companies and companies working in related areas.

Where to submit proposals?

Proposals should be sent in a sealed envelop to the following address:

UN WOMEN Afghanistan office Country Office
UNDP Compound, Shah Gazni Watt, opposite Turkish Embassy
Shahr-e-Naw, Kabul Afghanistan
Or electronically to the following address;
Email to: registry.af@unwomen.org

Criteria for selection of proposals:

Proposal will be selected in accordance with the following criteria:

- (a) To apply, companies must be registered and have license.
- (b) The company must have expertise in web in vb.net, C#, ASP.net php, JavaScript, and xls, xlst, designing database coding systems and network.
- (c) The company must have previous experience providing similar services, i.e., developing online data entry system.
- (d) The company must provide domain name and space (web) (10GB).
- (e) The company must upload into the data system data and information provided by UN Women.
- (f) The company must provide training on data entry and coding to the 14 users.
- (g) The company must provide user friendly access to the 14 users to regularly enter and update data.
- (h) The company must have capacity and presence to work in the seven regions.

The following types of proposals will not be considered by UN Women:

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- Individuals without any company affiliation.
 - Companies who are not registered and have no office in Afghanistan.
 - Companies who cannot demonstrate that they have maintenance and support mechanisms in place.
 - Companies who do not provide a detailed service plan.
 - Companies who do not have capacity and presence to work in the seven regions.

UN WOMEN AFGHANISTAN

APPLICATION FORM

Before filling out this application form, please ensure that you have carefully read the **CALL FOR PROPOSALS, August 2011**. Additionally, include i) a completed application form, ii) budget summary, and iii) work plan. Please note that incomplete applications submitted after the stated deadline will not be considered.

1. Company Information		
Name of company:		
Name of primary contact person:		
Address and contact number:		
Website:		
Type of company:		
Description of company:		
Total annual budget (USD):		
2008:	2009:	2010:
Have you previously been awarded a contract or provided services for UN WOMEN (previously UNIFEM) or other UN agencies?		
<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, Amount (USD): Year:
Technical Expertise:		
a) What are the qualifications of the key personnel to be involved in implementing this project?		
b) Please provide details of your company's previous projects implementing web based database. In addition, provide contact information for at least 3 clients for whom you implemented similar systems?		

2. Project Details and Focus	
Title of the Project:	Web database and coding system
Time frame for Implementation of the Project:	One year with possibility of extension
Location:	7 regions mentioned in the Call for Proposal
Total Cost of Project (USD):	
<i>Total amount for web base database and coding system:</i>	
<i>Total amount for maintenance and services for one year:</i>	
<i>Total amount for training:</i>	
<i>Total amount for equipment and materials (internet connectivity and relevant equipment) _</i>	
What is your company's competitive advantage or strength in implementing the project in the specified geographic areas?	

3. Monitoring and Evaluation Plan: Please provide a detailed explanation of your monitoring and evaluation plan.
4. Maintenance and Servicing of Product: Please provide a detailed summary of your maintenance and service plan.

5. Budget (See Annex 1 for budget template)
A detailed budget must be submitted.

6. Work plan (See Annex 2 for work plan template)
A project work plan must be submitted for the project duration. Work plan should include detailed activities and implementation timeframe.

Every application must include the following:

- a) Completed application form;
- b) Annex 1: Detailed budget;
- c) Annex 2: work plan;
- d) Most recent annual audit or financial report;
- e) Copy of Registration;
- f) Copy of Bylaws; and
- g) Brief company profile

ANNEX 1: Budget Template

Name of the company:

Name of the project:

Project duration:

General Category of Expenditures	Unit	Price per unit	Duration	Total cost of project
1				
2				
4				
5				
7				
8				
9				
10				
11				
TOTAL				

ANNEX 2: Work Plan Template

Name of the company:

Name of the project:

Project duration:

#	Activity	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	Jun	Jul	Remarks
1													
1.1													
1.2													
1.3													
2													
2.1													
2.2													
2.3													
2.4													
3													
3.1													
3.2													
3.3													
3.4													