



**Procurement Notice: Call for Expression of Interest (EOI)
For the development and implementation of basic and specialized police /
security training services in Afghanistan
(UNDP/PSO Ref. 323236)**

Interested Firms/ Service providers are invited to submit expressions of interest to be considered in relation to possible upcoming Requests for Proposal (RFP) for the development and/or implementation of basic and specialized police / security training services in Afghanistan

a) Background

The United Nations Development Programme (UNDP) intends to contract the services required to fully develop and implement a series of training programmes designed to augment the basic police skills training within the Afghan Ministry of Interior (MoI), and to build the capacity of the MoI to protect the activities, facilities and staff of the United Nations System in Afghanistan via a dedicated special security force; The United Nations Protective Force (UNPF) of the Afghan Ministry of Interior. This activity is encompassed within the “Closing the Security Gap” project, implemented by UNDP in collaboration with the Afghan MoI.

The UNPF is composed of approximately 2200 dedicated staff of the MoI and currently incorporates the Afghan Protective Service (APS) as well as officers within the Tashkeel of the MoI.

The UNPF is presently comprised of locally contracted security services through the MOI Afghan Protective Services – (APS) which must transition to a new element of the Afghan Public Protection Force (APPF), or else to the tashkeel of the UNPF as fully integrated police staff or the government. This process will require the selected vendor/s to provide training to a wide range of police/security personnel, with differing educational, experiential and cultural backgrounds.

b) Scope of the EOI

The selected contractor will be expected to design and/or implement appropriate training programmes on security risk management and protective services for UNPF throughout Afghanistan. The selected contractor will facilitate the training sessions as main resource persons/ subject matter experts, providing as necessary guidance, mentorship, support and evaluation to MoI/UNPF training activities.

The general objective of this capacity building initiative is to raise national capacity in the field of security risk management, and the protection of UN System facilities, staff and assets throughout Afghanistan. The specific objectives include;

- To develop training materials / curricula in local languages on security risk assessment and the various models of security and protective services as identified in a rapid needs assessment and evaluation process.
- Implementation/Initiation of a mentored train-the-trainer programme designed to build and support MoI/UNPF internal capacities to maintain these skills
- Conduct basic and specialized skills training to line-level UNPF personnel
- Conduct Senior staff and Mid-management training to develop and maintain essential training capacities and staff/personnel development
- Roll out trainings on security risk assessment and protective service skills to the UNPF throughout Afghanistan and in local languages

c) General Instructions and application documentation



UNDP/PSO invites potential firms/service providers to express their interest in being considered for any possible Requests for Proposals (RFP) to contract the required services. The expression of interest should specify UNDP/PSO **reference number 323236** and shall be received **no later than Close of Business on Tuesday 19th April 2011.**

The Expression of Interest shall include the following documentation:

1. Statement of interest in participating in the subsequent tender exercise (RFP) in case of being shortlisted.
2. All documentation as follows:
 - i. **A brief profile of the company** including size, location, areas of expertise, years in business, geographical coverage and experience, service range proving the capacity to develop and deliver the above stated services. The supplier must be a reputable company.
 - ii. A minimum of **3 contractual references within the last 4 years** proving satisfactory provision of capacity development / training services of similar scope, nature and complexity to those described in this EOI. Submitted references shall include nature and scope of services provided, geographical location of these, staff months committed in the assignment, contract value and customer contact details.
 - iii. Confirmation of existence of expertise and experience within the company / service provider with the design and implementation of Police/Security related training services.
 - iv. Evidence of any earlier work conducted in Afghanistan and/or nearby countries.
 - v. **Audited financial statements for the last two years** (Consolidated Balance Sheet, Profit & Loss, and Cash Flow statements).
 - vi. **Complete contact details** of the person/s to which the bidding documents and further correspondence must be sent, including name, position, email address and phone number.
 - vii. Interested companies/service providers may opt to submit EOIs in association and/or collaboration with other firms and/or interested relevant partners. In such case, the above required information should encompass information pertaining all of the members of any proposed association. The EOI shall also encompass evidence of intention to establish the corresponding association / collaboration.

Please note, submissions which are incomplete may not be considered.

UNDP intends to short-list firms / service providers based on an assessment of the submitted information.

The subsequent bidding documents and awarded contract(s) will be issued in accordance with the Rules and Regulations of UNDP.

Interested suppliers should forward their Expression of Interest including above documentation by email (max. 4.5 MB per email message with no limits on number of messages), to the following addresses:



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