



Afghanistan

REQUEST FOR QUOTATION (RFQ)

NAME & ADDRESS OF FIRM: <u>All National and International Suppliers</u>	DATE: 17th January 2010
	REFERENCE: RFQ-UNDP-Wall Calendar-2010

You are kindly requested to submit your quotation to Bids.af@undp.org or in sealed envelope for the following items **before 21st January 2010 at 15.00 hrs Local Time.**

No	Description	Unit Price	Grand total
1	Design of 2010 calendar. The text and pictures will be provided by UNDP	1	
2	Printing of 2010 calendar as per below specification <ul style="list-style-type: none">• 4 color printing both side laminated• 11 Inch width and 8,5 Inch height• 300 gram card paper• Good quality binding• 13 pages including cover page	1000	

(CONDITIONS)

All National and International Suppliers should attach the following information while quoting to this RFQ

- **Company Profile should be attached to the quotation.**
- **Valid Company Business License**

Quotations without any of the above will not be Counted Responsive.

Delivery Term (INCOTERMS 2000) & Place	<input type="checkbox"/> FCA <input type="checkbox"/> C&F <input type="checkbox"/> CIP <input type="checkbox"/> CPT	
	PLACE: UNDP Kabul	
Payment Terms	100% Payment (wire transfer)	
Validity of Quotation	30 DAYS ✓ 60 DAYS	
Preliminary Examination - Completeness of quotation.	✓ Partial bids permitted. Partial bids not permitted	
Mode of Transport	AIR	SEA
	SURFACE	OTHERS
General Terms and Conditions		
Please state (Procurement officials should cancel the lines which are not applicable)		
Quantity discount and early payment discount	Shipping weight (kg) and volume (m ³)	
Separate quote for estimated transportation & insurance charges		
List of recommended consumables and spares incl. Prices and details on local availability: <div style="text-align: center;"><input type="checkbox"/> For a one year period. <input type="checkbox"/> For a period of</div>		
Details on any warranty/guarantee conditions: One year		

REQUIREMENTS

Language: All documentation, including installation and operating manuals shall be in:

English French Spanish Others