



Afghanistan

REQUEST FOR QUOTATION (RFQ)

NAME & ADDRESS OF FIRM: <u>All National and International Suppliers</u>	DATE: 10-Jan-2010
	REFERENCE: UNDP-ACT – UPS and Printers

You are kindly requested to submit your quotation to Bids.af@undp.org or UNDP procurement unit in sealed envelope for the following items [no later 19th -January-2010 at 15.00 pm local time.](#)

No	Description	Quantity
1	Heavy Duty Scanner HP or Equivalent	2
2	Desk scanners HP or Equivalent	16
3	Net work HP Printer (Medium Size Black and White)or Equivalent	5
4	Portable Printer HP or Equivalent (Black and White)	6

(CONDITIONS)

All National and International Suppliers should attach the following information while quoting to this RFQ

- **Company Profile should be attached to the quotation.**
- **Valid Company Business License**

Quotations without any of the above will not be Counted Responsive.

Delivery Term (INCOTERMS 2000) & Place	<input type="checkbox"/> FCA <input type="checkbox"/> C&F <input type="checkbox"/> CIP <input type="checkbox"/> CPT <input checked="" type="checkbox"/> DDU
	PLACE: UNDP Kabul

Payment Terms	100% Payment (wire transfer)	
Validity of Quotation	30 DAYS ✓ 60 DAYS	
Preliminary Examination - Completeness of quotation.	<input type="checkbox"/> Partial bids permitted. ✓ Partial bids not permitted	
Mode of Transport	AIR	SEA
	SURFACE	OTHERS
General Terms and Conditions	Copy of the ITB is Attached for your Information	

**Please state
(Procurement officials should cancel the lines which are not applicable)**

Quantity discount and early payment discount	Shipping weight (kg) and volume (m ³)
Separate quote for estimated transportation & insurance charges	
List of recommended consumables and spares incl. Prices and details on local availability: <div style="text-align: center;"> <input type="checkbox"/> For a one year period. <input type="checkbox"/> For a period of </div>	
Details on any warranty/guarantee conditions: One year	

REQUIREMENTS

Language: All documentation, including installation and operating manuals shall be in:

English French Spanish Others