



## REQUEST FOR QUOTATION (RFQ)

### For the Provision of a Vehicle to Transport NRPAD team During Regular Field Missions

NAME & ADDRESS OF FIRM:	DATE: 06 /July /2010
	REFERENCE: UNDPAFG/2010/0172

You are requested to submit a quotation for the services described below. Quotations must be submitted in sealed envelopes to the postal address noted below, OR via email to [bids.af@undp.org](mailto:bids.af@undp.org)

Quotations must reach the following address **no later than 15 July 2010 at 15:00 hours Kabul time**. Late offer will be rejected.

**Name of Office:** United Nations Development Program (UNDP), Procurement Unit.  
**Postal Address:** Shah Mahmood Ghazi Watt. Kabul, Afghanistan.  
**Telephone & Fax:** +93 20 2101682-91 / +873 763 468 863  
**E-mail Address:** [Bids.af@undp.org](mailto:Bids.af@undp.org)

Ref	Specification	Unit	Quantity	Unit Cost (US\$)	Total Cost (US\$)
1	One Toyota 4 Runner vehicle as per the below <b><i>Terms of Reference</i></b>	Day	150		
<b>Total amount</b>					

<b>CONDITIONS</b>		
Delivery Term (INCOTERMS 2000) & Place	<input type="checkbox"/> DDU <input type="checkbox"/> C&F <input type="checkbox"/> CIP <input type="checkbox"/> CPT	
Location:	Refer to the attached <i>Terms of Reference</i>	
Payment Terms	Monthly	
Validity of Quotation	30 days	
Completeness of quotation.	Partial bids not permitted	
Delivery Time	Service commencement immediately after signing of Purchase Order	
Mode of Transport	AIR	SEA
	SURFACE	<input type="checkbox"/> OTHERS
General Terms and Conditions	Refer to the attached <i>Terms of Reference</i>	

<b>TERMS OF REFERENCE</b>	
1	Vehicle shall be TOYOTA 4runner 4x4 latest model, silver color, with full option
2	The vehicle should have best condition air condition and be on during the travel in hot weather.
3	Vehicle shall be suitable for use to transport NRPAD project team and if required Afghanistan National Police
4	The price quoted shall be for return travel from Kabul to Barkab (Qarabagh District) and traveling inside of Qarabagh and project site to monitor the construction work effectively and shall include travel within Kabul to collect NRPAD project staff as well and police and bring them to the UNDP office at the Ministry of Urban Development
5	The price quoted shall be for an entire day from 7am until 5pm.
6	The price quoted shall include a driver and all costs related to the driver
7	The price quoted shall include fuel, oil and all vehicle maintenance costs including
8	A suitable vehicle must be available at all times between 7am and 5pm from Friday to Thursday.
9	A suitable vehicle must be available immediately after signing of the Purchase Order (PO)
10	UNDP is not responsible for any costs arising from a vehicle accident.
11	UNDP is not responsible for any registration or permission costs.
12	UNDP will require the vehicle for 150 days over next 5 months, that is 7 days per week
13	The Contractor shall be paid at the end of each month and cost will be calculated per day.
14	Payments shall be only for the number of days the vehicle is used during that month
15	A sub-contractor may be engaged ONLY with written permission from UNDP

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UNDP reserves the right to cancel the contract where security restrictions prevent further field missions by UNDP staff. UNDP will pay only for the days in which the vehicle was used before.