


<p>United Nations Development Programme</p> <p><i>UNDP- Afghanistan</i></p> <p><i>Procurement Section</i></p>	<div style="text-align: center;">  </div> <div style="text-align: center; font-weight: bold; font-size: 2em;">       UN DP     </div> <div style="text-align: right; padding-right: 10px;"> <p><b>INVITATION TO BID</b></p> <p>RFPs:</p> <ol style="list-style-type: none"> <li>1. <b>RFP – to Develop Basic Learning Program and Capacity Development of 100 Police Personnel in Democratic Policing</b></li> <li>2. <b>RFP – for Preparation &amp; broadcast of Public Education material for DP Pilot</b></li> <li>3. <b>RFP – Legal literacy at district level under DP pilot</b></li> </ol> <p>Page 1 of 4</p> <p>All Correspondence, Each Case and Parcel must show the RFP Number</p> </div>
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**Addendum No. 01 – for the following Request for Proposals**

1. **RFP – to Develop Basic Learning Program and Capacity Development of 100 Police Personnel in Democratic Policing**
2. **RFP – for Preparation & broadcast of Public Education material for DP Pilot**
3. **RFP – Legal literacy at district level under DP pilot**

No.	Question	Response
1	Can you please explain what is meant by oversight mechanisms to be established? I assume the mechanism with civil society organizations is part of another RFP. If the one with the media is part of this RFP, please explain exactly what you expect to be done. How does this activity relate to the reference to “2 meetings by with civil society organizations, legal experts, UNDP, MOI officials to validate the audio products and at the end of the broadcast period discuss impact assessment” on page 22?	The oversight mechanism which has been referred to is part of the overall Democratic Policing Pilot and no reference to the RfP advertised for the preparation and broadcast of citizen’s rights
2	Since it will have a dramatic effect on pricing, can you please advise how many short drama episodes you expect the offeror to produce?	The least number of episodes will depend on the proposal that is developed by the Agency – which will include concept, format and the type of story line. The proposal does not require the script or the full idea. The least number we can suggest is 10 episodes in Drama format which will be between 3 to 5 mins. These maybe aired 3 times a week as the least number of times
3	Similar to above in terms of effect on pricing, can you please advise how often you want the dramas and radio spots to air? Or if there is any upper limitation here? We do not want to propose something that will lead us to lose the bid because it is more expensive than another offeror’s plan or outside your budget	The RFP mentions that a total of 8 spots must be produced in DARI and PASHTU. The budget maybe for the least number of times that the spots maybe broadcast which will bring the maximum impact. While the dramas maybe about 3 times a week. However, all of this will depend on the details that will be developed in the proposal for the RFP
4	Does the Pilot Democratic Policing have baseline data that can be used by the	A baseline study has been commissioned by the UNDP which will be in a position to provide some results by mid February



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No.	Question	Response
	agencies/partners	2010.
5	The RFP refers to "Para-legals"? What does this mean?	There is no fixed definition of a paralegal, and it has a very broad meaning as it is essentially a default term used to describe a huge variety of non-lawyers who do legal work. Para legal/s are person or persons trained in legal matters within a community so that they are able to take care of the legal requirements of the community and also liaise effectively with criminal justice system
6	<b>There will be several simultaneous activities under the Pilot Democratic Policing which will have several overlapping components. Who will coordinate these activities?</b>	A small team of the UNDP will be coordinating all the activities under the Pilot.
7	The Public Education campaign should be designed to achieve "maximum impact", yet the present RFP limits the campaign to two activities (1) Produce and broadcast a series of short 3-5 minute episodes in drama format in DARI/PASHTU (2) Produce 8 Radio spots in DARI/PASHTU and broadcast over 4 months covering 8 pilot districts of Kabul province and other neighboring areas.	Although we operate in a large space we need to pilot the efforts in a small way therefore two activities have been selected to initiate the process.
8	Please specify either the desired number of radio dramas to be produced and desired number of broadcasts of the dramas to achieve maximum impact.	The proposal provided by the Agency will provide a plan and budget which can specify what will bring best desired results. As mentioned in the TOR the broadcast will be over one government and one private channel.
9	How will reporting and monitoring be undertaken?	This is based on the TOR developed for the activities and the proposal that will be developed by the agency.
10	While developing the curriculum to train the police what will be the basic documents?	Legislations and laws which are relevant to the country may be utilized for the training.



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No.	Question	Response
11	Are all activities that have been advertised under the RfP inter-linked?	Yes and also refer to Annex III A
12	Who are the implementation partners for the pilot?	UNDP and MoI. Also the partners who will be identified to undertake the different pilot activities will be the other partners of the Pilot.
13	Does MoI have role and responsibility in the Pilot?	The Pilot has been initiated at the behest of the MoI's priorities.
14	Is it possible to develop all three "lots" into one proposal for the RFP to Develop Basic Learning Program and Capacity Development of 100 Police Personnel in Democratic Policing across 8 pilot districts in Kabul province?	Yes, but the agency is required to submit separate price proposals in three separate envelopes since the TORs are different as instructed in the RFP documents.
15	There must be caution while simplifying laws while providing information during the various trainings.	Through the Pilot, efforts will be initiated with caution. Therefore UNDP will rely on the competence of the partners with whom it will work.
16	How many times UNDP plans to broadcast the spots (once a day/twice/etc)? or you expect the company to come up the broadcasting schedule?	Agency/company should come up with the broadcasting schedule
17	How many characters do you anticipate for spots?	Depends on the script that will be developed.
18	What should be the length of the spot?	Usually spots are 10 sec, 30 secs or 1 min.

Please complete and return the acknowledgment below to the following email address and also indicate your interest to bid:

United Nations Development Programme



## INVITATION TO BID

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[moqim.azizi@undp.org](mailto:moqim.azizi@undp.org)

Acknowledgement:

1. **RFP – to Develop Basic Learning Program and Capacity Development of 100 Police Personnel in Democratic Policing**
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Addendum No. 01 has been received and incorporated in the Tender Documents.

Name of Bidder  
(in block letters): \_\_\_\_\_

Date: \_\_\_\_\_  
Signed for the Bidder by: \_\_\_\_\_

\_\_\_\_\_  
(Authorized Officer)